## **To View Tuition Statement**

- 1. Log onto student Dordt U account [u.dordt.edu]. Click on "Account" located on the bottom left under your name.
- 2. Click "Account Summary" under Student Finance Links (towards bottom of page). Photo below.

## Student Finance Links

STATEMENTS Account Summary Tuition Payments Student Services Payments Payment Options Credit Balance Refund Request Electronic Tax Forms 1098T Student Account Detail

3. Within Self Service, click on link to the semester you would like to view. Photo below.

## **Total Account Balance**

<u>Fall, 2024</u>
<u>Summer, 2024</u>
<u>Spring, 2024</u>
<u>Fall, 2023</u>

- 4. On the right side of the webpage, you will see "View Statement," which creates a pdf so you can send the statement to whomever needs to view it.
- 5. To **make a payment** after viewing your statement, go back one page to Account Summary/Overview and click an option under "Helpful Links" on the right side. Photo below.

Helpful Links
<u>Make a Payment</u>
Payment Options
Payment Plan

**Note**: Credit card payments incur a 2.95% processing fee. Debit card payments incur a 2.25% processing fee. E-Check payments incur a \$0.50 processing fee.